



*Please reply to:*

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Date: 10 June 2026

## **Notice of meeting**

### **Environment and Sustainability Committee**

**Date:** Thursday, 18 June 2026

**Time:** 7.00 pm

**Place:** Council Chamber, Council Offices, Knowle Green, Staines-upon-Thames TW18 1XB

#### **To the members of the Environment and Sustainability Committee**

Councillors:

J.A. Turner (Chair)

J.R. Boughtflower (Vice-Chair)

L. Barker

M. Beecher

T. Burrell

D.C. Clarke

J.T.F. Doran

K.M. Grant

K. Howkins

A. Mathur

L. E. Nichols

J.R. Sexton

H.R.D. Williams

P.N. Woodward

Substitute Members: Councillors C. Bateson, H.S. Boparai, S.M. Doran and R.V. Geach

*Councillors are reminded that the Gifts and Hospitality Declaration book will be available outside the meeting room for you to record any gifts or hospitality offered to you since the last Committee meeting.*

**Spelthorne Borough Council, Council Offices, Knowle Green**

**Staines-upon-Thames TW18 1XB**

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# Agenda

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**1. Apologies and Substitutes**

To receive any apologies for absence and notification of substitutions.

**2. Minutes**

**5 - 10**

To confirm as a correct record the minutes of the Environment and Sustainability Committee meeting held on 19 March 2026.

**3. Disclosures of Interest**

To receive any disclosures of interest from councillors in accordance with the Council's Code of Conduct for members.

**4. Questions from members of the Public**

The Chair, or their nominee, to answer any questions raised by members of the public in accordance with Standing Order 40.

At the time of publication of this agenda no questions were received.

**5. Tree Maintenance**

**11 - 18**

The Committee is asked to:

1. Authorise the Group Head Neighbourhood Services to commence a joint open tender procurement exercise with Runnymede Borough Council and Surrey Heath Borough Council for the provision of tree maintenance services for a period of two (2) years, with an option to extend for a further one (1) year,
2. Approve a maximum contract value that does not exceed a total annual budget of £65,000 and in accordance with the appropriate level of delegation as set out in the Spelthorne Borough Council Constitution; and
3. Authorise the Group Head Corporate Governance to enter contracts and all ancillary documentation with the successful tenderer.

**6. Affordable Housing SPD and Climate Change SPD**

**19 - 254**

Committee is asked to:

Recommend to Council that they agree the adoption of:

- a) The Spelthorne Affordable Housing Supplementary Planning Document (SPD); and
- b) The updated Climate Change Supplementary Planning Guidance (SPD)

Under Regulation 14 of the Town and Country Planning (Local Planning) Regulations 2012

## **7. Local Plan Immediate Review Gateway One**

**255 - 364**

Committee is asked to:

1. Approve the commencement of the Immediate Review of the Spelthorne Local Plan, in accordance with Policy ST3 and the Town and Country Planning (Local Planning) (England) Regulations 2026,
2. Approve publication of the Local Plan Immediate Review Timetable (Appendix A), in accordance with the requirements of the new plan-making system,
3. Approve publication of the statutory Notice of Intention to Commence Plan-making (Appendix B) to formally commence plan-making and meet the Government's Local Plan Implementation Funding requirements,
4. Approve the undertaking of a statutory Scoping Consultation (Appendix C) in accordance with Regulation 20 of the Town and Country Planning (Local Planning) (England) Regulations 2026,
5. Delegate authority to the Chief Executive, in consultation with the Chair and Vice-Chair of the Environment and Sustainability Committee, to make any necessary updates to the Local Plan timetable as required by the new regulations (monthly review), and any minor amendments to the Scoping Consultation and as required by the new regulations to self-publish the required Gateway 1 documentation,
6. Note that decisions 1-4 fulfil the requirement of the Inspector's Report (Appendix D) which requires a review of the Local Plan immediately and an updated or replacement plan to be submitted for examination no later than two years from the date of adoption of the Local Plan. Also note that decisions 1-4 fulfil the requirement of the letter from MHCLG dated 15 January 2026 (Appendix E),
7. Note the implications of Local Government Reorganisation (LGR) and the importance of progressing the Immediate Review at pace to ensure continuity through the transition to the West Surrey Authority,

8. Agree to reconvene a Local Plan Task Group and agree the composition of the Local Plan Task Group Membership and Terms of Reference (Appendix F); and
9. Delegate authority to the Chief Executive in consultation with the Chair and Vice-Chair of this Committee to agree the names of those ward members on the Local Plan Task Group.

**8. Transitional Corporate Plan**

**365 - 372**

The Corporate Policy and Resources Committee has recommended that the Environment and Sustainability Committee consider the proposed Council Transitional Plan and provide comments on any areas relevant to the Committee's remit.

**9. Updates from Task and Finish and/or Working Groups**

To receive an update on the following task and finish and/or working groups:

Community Infrastructure Levy Task Groups

Climate and Nature Working Group

**10. Forward Plan**

**373 - 376**

A copy of the Environment & Sustainability Committee Forward Plan is attached.